

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

May 20, 2010

5:30 P.M.

MINUTES

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Michael Kelly (W2), George Rabideau (W3), Jim Calnon (W4), Amy Valentine (W5), Chris Jackson (W6)

Absent: None

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: that the Minutes of the regular meeting of the Common Council held on May 13, 2010 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Rabideau; Seconded by Councilor Carpenter
Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson
(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending May 19, 2010 in the amount of \$ 238,535.86 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Jackson; Seconded by Councilor Valentine
Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson
(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of May 13 - 19, 2010
- Report from the Building Inspector's Office from January 4 – May 18, 2010
- Statement from the City Clerk's Office of all monies received during the month of April 2010 in the total amount of \$12,152.52.
- Statement of cash receipts from the Library from April 1 – April 30, 2010
- Report from the Parking Violations Bureau for April 2010

RESOLVED: That the reports as read are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor Valentine; Seconded by Councilor Carpenter
Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson

(All voted in the affirmative)

Councilor Jackson asked what the status of the Part time Parking Violations attendant position.

Mayor Kasprzak asked **Richard Marks, City Chamberlain** for update.

City Chamberlain Richard Marks stated he has sent the Civil Service list of eligibles to the Police Department.

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills approved by the Auditing Committee of the Common Council in the amount of \$ **829,465.34** are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Carpenter; Seconded by Councilor Jackson

Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson

(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL:

Seth Silver, 40 Trafalgar Drive spoke about his request to close part of Trafalgar Drive for a block party.

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves Project Main St. BIP #6-2008 (12 Margaret Street – Steve Brodi) be awarded to Martin Bouchard Construction for “façade improvements of the building.” This project will be funded by the 2008 NYS Main Street program and interim financing through the City’s loan programs.

By Councilor Carpenter; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves the Strawhatter’s Concert Band to perform a free concert on Wednesday, July 7th at Champlain Monument-Cumberland Avenue, Wednesday, August 4th at the Gazebo-Old Base Oval, and Wednesday, August 11th at South Acres Park.

By Councilor Kelly; Seconded by Councilor Valentine

Discussion: None

Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves the Community Development Office to advertise for bids for 2008 Main St Program BIP # 12-2008, 61 Bridge St (The Northeast Group) for façade renovation to include painting and windows.

By Councilor Kelly; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves the Community Development Office to advertise for bids for 2008 Main St Program BIP # 11-2008, 8 City Hall Place (Karen Titherington) for façade renovation to include painting, installation of an awning and windows.

By Councilor Carpenter; Seconded by Councilor Rabideau

Discussion: None

Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

E. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to create capital project H5110.31 for the acquisition of public service equipment according to the 2010 capital expenditure plan.

By Councilor Calnon; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves a Police officer to attend the “State of NY Police Juvenile Officers Quarterly Board Meeting” in Geneva, NY from June 3 - 4, 2010 at an estimated cost not to exceed \$70.00 and will be paid out of the Asset

Forfeiture Fund (DOJ Funds).

By Councilor Calnon; Seconded by Councilor Kelly

Discussion: None

Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from Bill Treacy, Manager MLD to write-off unpaid final bills from May 1, 2009 to May 31, 2009 in the total amount of \$5,527.95. The percentage of write-offs for this period is .57 %.
2. Request from Kevin Farrington, City Engineer to advertise for bids for contract #2010-09, "Painted Pavement Markings."
3. Request from the City Chamberlain to perform a budget transfer for additional unbudgeted costs related to the 2010 budget for the telephone maintenance contract invoices received from TwinState Voice Data/Video. The transfer will add \$1,420.26 allocated between all of the telephone appropriation accounts in the General Fund and relieve the Contingency for the same amount thereby not increasing the 2010 budget.

Councilor Carpenter asked what this would leave us on contingency. **City Chamberlain Richard Marks** said it will leave approximately \$3,333.

4. Request from Community Development Office that Handy Dan D Home Improvement be awarded the contract #HOME 2009-1 (14 Leblanc Lane) for \$16,345. This project will be funded by the 2009 HOME program.
5. Request from Kevin Farrington, City Engineer to advertise for bids for contract #2010-08, "Park Avenue Roadway & Waterline Improvements."

Councilor Rabideau wanted to give a short comment on why this street and not that street. They have had 5 water breaks at different times last winter on Park Avenue and it keeps working up the street and this has become a priority thing based on the City Engineer and Mike Brodi at Department of Public Works.

6. THE MAYOR HANDS DOWN THE APPOINTMENT OF BRETT CARPENTER TO THE POSITION OF FIRE FIGHTER EFFECTIVE MAY 27, 2010.

Councilor Calnon said we are meeting the 27th to approve an appointment effective the 27th does this present a problem. **Fire Chief Paul Williams** said it is not a problem.

7. THE MAYOR HANDS DOWN THE PROVISIONAL APPOINTMENT OF DEPUTY CITY CHAMBERLAIN TO CAROLE GARCIA EFFECTIVE MAY 28, 2010.

8. Request from Carole Garcia for a leave of absence from her position as accountant effective May 28, 2010 until her probationary requirements are completed.

Councilor Jackson would like to implement rule #4 and move 7 and 8 tonight if no one has an objection and if the Mayor would like to hand down the appointment. This way Carole doesn't have to wait another week to see if this is going to be approved. He said it has been a long process and he is glad it is over and we have a good candidate. **City Chamberlain Richard Marks** said we are waiting on the answer from Civil Service on making the appointment permanent and they should have it by next week. **Mayor Kasprzak** said we will wait until next week then asked if that was acceptable. **Councilor Jackson** stated that is a logical reason.

9. Request from the City Chamberlain to approve a budget transfer from the Contingency to Parks & Beautification in the 2010 Budget to cover the repair of emblems on the monuments at the Clyde Lewis Airplane Park.

10. Request from Seth Silver of 40 Trafalgar Drive to close down part of Trafalgar Drive on June 19, 2010 from 10 am to 6 pm to have a safe area for a block party.

10. NEW BUSINESS:

Councilor Jackson reminded everyone there is an MLD Board meeting after the Common Council Meeting.

11. CLOSING PUBLIC COMMENTS: None

Motion to Adjourn by Councilor Jackson; Seconded by Councilor Carpenter
Roll call: Councilors Carpenter, Kelly, Rabideau, Calnon, Valentine, Jackson
(All voted in the affirmative)
MEETING ADJOURNED: 5:45 pm